



**The Queen's Award
for Voluntary Service**

WEST SUSSEX MEDIATION SERVICE

ANNUAL REPORT

2021/22

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MANAGEMENT COMMITTEE MEMBERS – 2021/2022

Our thanks go to our dedicated team of volunteers and mediators who, during the year reported, continued to give their free time and skills in helping to resolve conflict in the community. They include:

Officers

Nicola Neal-Smith – nee Wiltshire Trustee) – Chair
Simon Cunningham – Hon. Treasurer
Monica Hill – Secretary

Members

Deborah Sanders (elected at 2021 AGM)
Samantha Bertie (Trustee)
Bimal Desai – Trustee
David Sheldon (Trustee) – resigned 31st March 2022

Staff

Nick Handley	Service Co-ordinator
Karen Trushaden	Family Caseworker
Christine Willmington	Caseworker (part-time)
Tina Skilton	Caseworker
Diane Whelan	Caseworker (part-time)

Mediators

Alex D	Giselle G	Mary C	Sam B
Amanda H	Hazel I	Monica H	Sarah M
Andrew H	Heather F	Natalie W	Serena D
Angie B	James K	Nick H	Simeon C
Anne S	Jeremy E	Nick S	Siobhan S
Arabella M	Jo C	Nick W	Stella T
Becs D	Jo Y	Nicky A	Susan B
Ben W	John G	Nigel D	Sue C
Christine W	John M	Pam C	Sue D
Diana B	Juliette G	Patricia H	Suzanne L
David G	Lesley H	Patrick E	Tina S
Dominique N	Liz C	Paul H	Theodora V
Dorrie W	Louise D	Pauline H	Uschi L
Elsbeth B	Malcolm W	Richard B	Zyad A
Eva E	Marianne S	Rocky H	
Fiona S	Marie M	Sally K	
Gill H	Martin P	Sally W	

Other Volunteers

David Chubb (IT/Data Protection/Stats)
Sushma Clark (External Examiner - accounts)
Della Edwards (PR/Publicity)
Dave Powell (Photography)
Dave Owen (Fundraising)
Michele Ransom (Fundraising)

Chair's Review

I am pleased to present my review as Chair of the Charity in the 2021-22 Annual Report and Accounts.

This year has continued to present challenges. We navigated the Omicron surge over the winter of 2021-22 and emerged from the restrictions of lockdown. West Sussex Mediation Service has maintained its excellent reputation locally as a valued provider of mediation services within the community, and once again, we have also seen some fantastic successes from across our teams which would not have been possible without the loyalty and dedication of our employees, volunteers and supporters.

Overall, our accounts this year show a loss of circa £5.7k. This performance is a downturn compared with previous years. Notably, we have seen a decrease in Family Mediation referrals, thought to be mainly due to changes in divorce law, and the shift during the pandemic where many solicitors are now offering in-house mediation services. Our major funders have continued to support the Charity in 2021-22 however, which is a testament to the ongoing value of our service.

As in previous years, the Sussex Police and Crime Commissioner provided close to 35% of our core funding, with increased funding also received from Housing Associations, although Council funding broadly decreased. We remain extremely grateful to them for their continued support and encouragement. Whilst we did benefit from funding from grants and trusts, it is worth noting that these grants and trusts are not guaranteed, and bids are becoming increasingly competitive.

Against what has continued to be an extremely challenging landscape, our Service Co-Ordinator, has once again worked tirelessly to generate income and funding for our charity. I would like to express my gratitude to him and also to the entire caseworker team for their continued commitment and hard work in pursuing funding opportunities and raising the charity profile across the communities we serve. Furthermore, for the careful stewardship of relationships with key donors, statutory bodies and stakeholders, in an effort to help mitigate the decrease in income from our paid services.

Looking forward, the Trustee Board continue to consider options to help safeguard the charity from future risk exposure due to funding deficits. Work has begun on considering our paid services and how best to position these to optimum effect, to best serve our community going forward. With the retirement of the current Service Co-ordinator in 2022, the Trustee Board will be working closely with a new Charity Director on a future strategy, to enable the evolution and continued success of the charity.

I would like to express my thanks to all our staff, volunteers and mediators for their continued dedication and support over this accounting period. As I have said before, our charity is nothing without our people, and the commitment of our core base of staff, mediators and volunteers remains strong, which is inspiring to see. I am very grateful to everyone for their contributions. I would also like to express my thanks to every one of our donors, both large and small. Your funding is vital in enabling us to offer our service.

My thanks go to all my Trustee colleagues, both past and present, for their considerable time, skills and experience given freely to the Charity. My thanks also to our external auditor who provides a full examination of our accounts each year.

Nicky Neal-Smith
Chair

Co-ordinator's Report

This is last time that I will be reporting on the activities of the charity, during the previous financial year. Having been the Service Co-ordinator for the past fifteen years I will be retiring, not long after our AGM, towards the end of November 2022. It has been a privilege working for the charity and I have worked with some wonderful staff colleagues and volunteers alike. I am grateful for all the support that has been offered to me, over the years, and for the much-needed funding provided by a wide range of statutory bodies, Charitable Trusts and Foundations, Registered Social Landlords, clients and others through donations and the general public at events.

2021/22 was another year influenced by the pandemic. This did affect us in the way we carry out our work and also in terms of the amount of work that came our way. We are conscious of the fact that our referral numbers have been decreasing over the last three years. We do want to reverse this trend, as we know there is an untapped need for our skills, out in the community of West Sussex. This will require some targeted marketing and profile raising. There are often many changes of personnel amongst the referring agencies that we work with, so we need to maintain our programme of training for teams who could utilise our services. We continue to offer huge value for money and through our work can save agencies much time, effort and expense. We remain a vital tool in the toolbox and our desire is to be utilised as an early intervention tool.

There has been reference to our financial position from our Chair so I will try not to be too repetitive. You will see on **Page 11** of this report that the list of income providers, which is comprised mainly of statutory funders, is much shorter than usual and would normally fill the whole page, before carrying over to other funding sources. Much of that is down to the fact that we didn't manage to apply to as many Town and Parish Councils for Discretionary Grants as we would have liked to have done. It is not down to the fact that such Councils were no longer supportive of our work, they just hadn't heard from us within the twelve months reported. We have been addressing this in 2022, as this funding is important to us and we like to maintain contact with local organisations across the County.

In terms of referrals, we continued to see good numbers coming from Sussex Police staff. Horsham remained our busiest local authority area, which has traditionally been the case. Worthing Borough figures were prominent, mainly due to the briefings we held for Police staff, which resulted in a much higher take up of our services. Just one or two prolific referrers, from a particular organisation, can significantly raise the numbers for a locality.

If you have the means to influence funding, or to support our charity in any small way, we would love to hear from you.

Nick Handley
Service Co-ordinator

Picture memories – 2021/22



Our stall at the Billingshurst Fire Station for the 'Jumble Trail' fundraiser – July 2021



Bimal (Trustee) and Nick (Co-ordinator) with the crew who kindly hosted us for the event



Our gazebo on a fundraising outing in Loxwood - Sept 21



Our stall at the Better Business Show in Worthing sporting our new corporate tablecloth – Sept 21



Poppy & Elizabeth at our offices, on Uni work experience together - Feb 2022



Working with the local community - donating books to the local Bohunt School's Library



Class of 2021 – Initial Training Course via Zoom – Nov 2022



The lovely Edes House, Chichester. Our AGM venue - Oct 2021

Behind the statistics – 2021/22

Referrals – 213 in total over the 12 months period - an overall **decrease of 13%** over the previous year, which was partly due to the coronavirus.

Referrals from the Police were the **2nd highest on record**. Other sources were down. We would like to see referral number pick up again, but we remain busy in terms of case handling as many are complicated and require a lot of caseworker time and effort to move them forward.

Monthly trend – we didn't see a huge increase in referrals during the summer months, which usually tends to happen. However, June was our busiest month, with Feb/Mar being the quietest.

Here is a list of topics that came our way during the year for our community mediation service: Noise, antisocial behaviour, parking, pets, rubbish, ball games, building work, verbal abuse, cctv intrusion, animals, garden, trees/hedges, fences, boundaries and access.

Earned income – Yet again, less income was achieved from paid services. We saw no full Workplace or Civil/Commercial Mediation cases.

Family Mediation remained quieter, with referrals dropping to **50** from **53** in 2020/21, but more appreciably reduced from the **156** achieved in 2018/19. If this trend is not reversed. Subsequently, we will be reviewing the viability of this service.

Fundraising – main sources of income were donations from the Barns Green Cobra Group through face mask sales, sales of books through our fundraiser, Michele and via Ziffit, plus our inclusion in the Horsham District Community Lottery, where we have a small number of subscribers.

Co-op – £561 was received in the previous year and we were fortunate to have achieved a further £1,746 from the Co-op Local Community Fund during the year reported.

Online Fundraising – We held our second online event in the form of a virtual balloon race which achieved a modest amount. We have a few supporters who use Giveasyoulive to raise funds when making purchases online, at no cost to them. We remain ever hopeful that we can attract some volunteer fundraisers to help us generate more income for the charity.

Donations – we tend not to attract many donations but appreciate that many clients are not in a position, financially, to support us. We did receive one very generous donation from one of our volunteers and achieved £301 by reclaiming Gift Aid for the previous financial year.



Mediators – we recruited and trained further community mediators during the year. It was the second course we had completed online, via Zoom, as the pandemic continued. We also attracted several fully trained mediators, wishing to offer some time in support of our work.

Explaining the stats – high referral numbers in places like Horsham, due to it being a large geographical area and our home base and with Worthing and Mid Sussex producing good numbers because of some proactive Police Staff seeing the benefit of using our services.

Website – we averaged 133 visits a week in 2021/22. Our busiest month was April 2021 with **632** visits during that period.

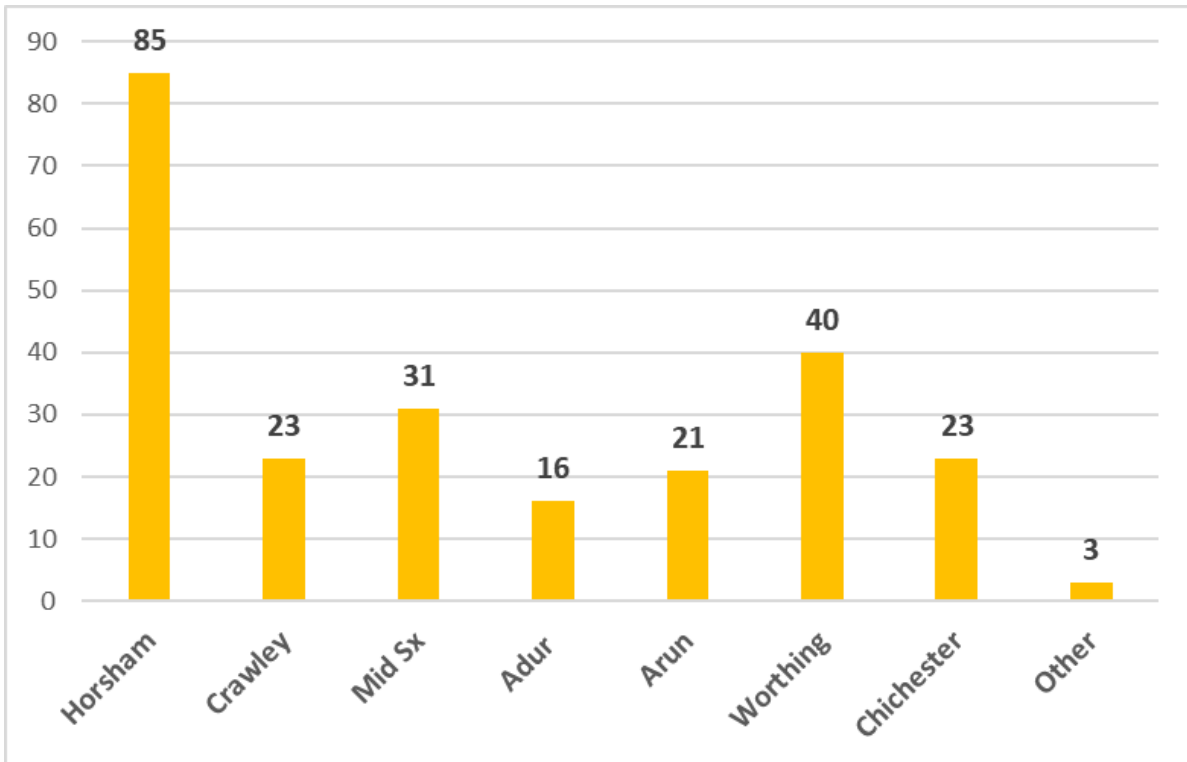
Outcomes - we were successful in reaching agreements (either written or verbal) in **85%** of cases that we took to joint meetings. This is all down to the skills of our volunteer mediators plus all the hard work of our office staff who manage to entice clients to the process, keep things together and maintain client's commitment until the conclusion of mediation. That all means that a number of lives are changed for the better.

Newsletters 2021-22

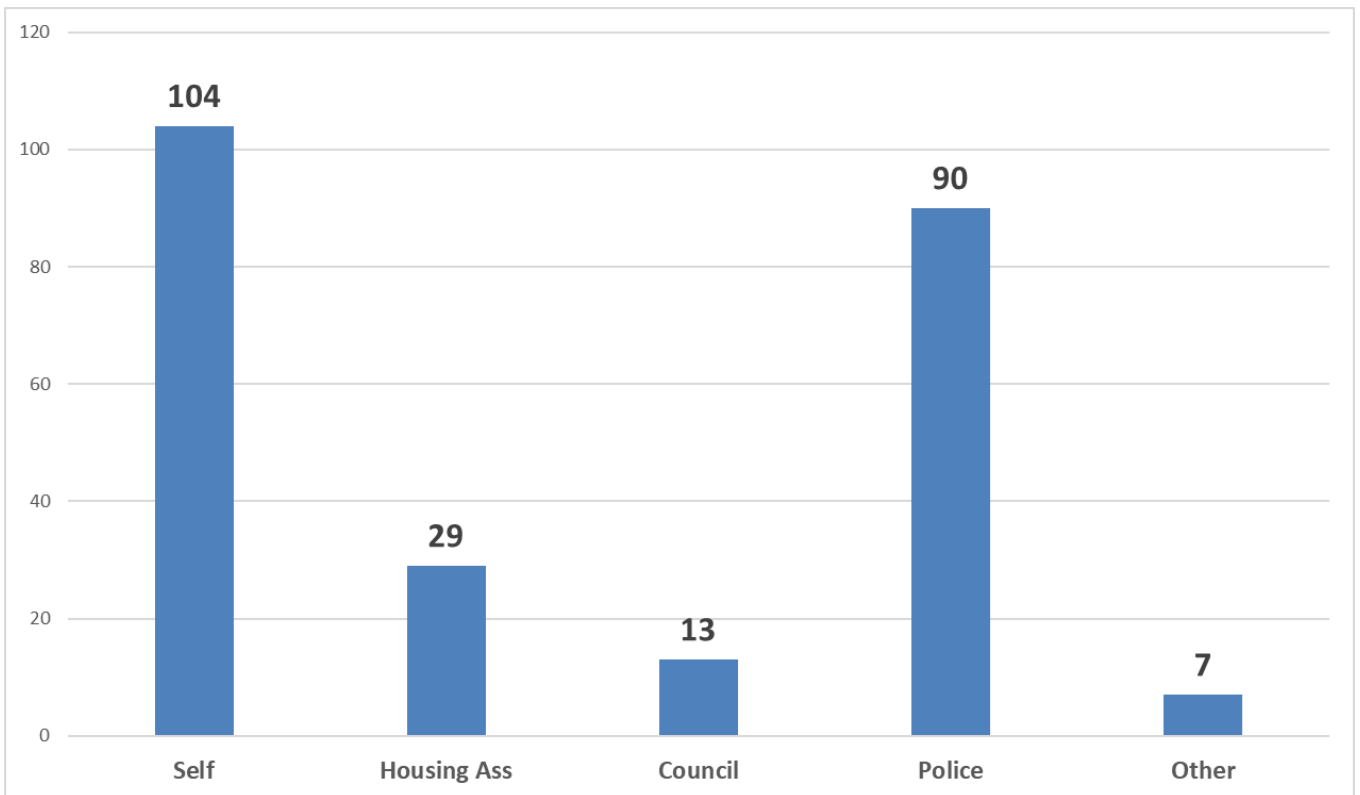
 <p>West Sussex Mediation Service External Newsletter</p> <p>Year end</p> <p>Issue No: 155 April 2021</p> <p>Yet another financial year has concluded for our charity. We report the traditional financial reporting period of 1st April to 31st March each year.</p> <p>2020/21 has certainly been a different one for us financially, due to the pandemic. However, in the early months, we were able to tap into Emergency Covid-19 funding. We are grateful to Awards for All Big Lottery, The Sussex Community Foundation and Sussex High for their support grants during a difficult period. We also received funding support during the year from the Henry Smith Charities £10,000 for two years. (Contribution Agreement for Good Scheme - £4,000) and £2000 from Crawley based Largely Trust.</p> <p>Whilst some of our funding may have diminished, such as our earned income, we were able to save on expenditures. With no face to face mediation taking place we didn't need to have any meeting rooms and volunteer mileage expenses were cut out for the same reason.</p> <p>Surprisingly, our fundraising income held up, primarily due to some fantastic support from various WhatsApp branches who engaged in the Community Matters Scheme and the fantastic efforts of the Barns Green Cobra Group through the sales of handmade face masks on their 'mask trees'. Their efforts alone achieved £640 for us and so far, over £15k needed for all the good causes that they are supporting. Sales of face masks continued, so we anticipate meeting further funds.</p> <p>We also engaged in crowdfunding for the first time through the Active Community Fund (ACF) and held our first online fundraising event (Virtual Station Bike with Knowledge - £225). See Page 5, as we are proposing to engage in another Balloon Race in June.</p> <p>In the very first days of March, Nick our Co-ordinator tried an impromptu fundraising experiment (see Page 4). We would have broken even if it had not been for some late sales.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Year End 1 June Trial 2 Bed-Ins 3 Face to Face 3 Equipment 4 Our Services 4 Balloon Race 5 	 <p>West Sussex Mediation Service External Newsletter</p> <p>#SafeSummer21</p> <p>Issue No: 156 May 2021</p> <p>Horsham District Council (HDC) are currently co-ordinating a District-wide campaign to share information and messages to a variety of audiences, to enhance behaviour over the summer period. The campaign aims to do this by encouraging residents to respect for one another and think about their actions. The campaign includes nine themes, each lasting two weeks. Above the themes is the overarching theme: "We all deserve a great summer". The aim is to share this message far and wide to encourage residents to think about others over the summer. The hashtag, #SafeSummer21.</p> <p>There will be contributors from the Parks Department, HDC Community Initiatives, Antisocial Behaviour Team, HDC Volunteering, Environmental Health, West Sussex Fire & Rescue, Neighbourhood Watch, Sussex Police and Youth Clubs (YMCA) has been invited to get involved, also.</p> <p>First posting started on 17th May with the theme - Taking pride in open spaces with the aim to get involved, also.</p> <p>WMMS will start contributing from 18th June when the subject will be - Enjoy your garden and respect your neighbours.</p> <p>From 28th June, and repeated w/c 12th July, the messages will involve around noise.</p> <p>If you see any of the topic posts relating to this campaign, please do share them.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> #SafeSummer21 1 Volunteer Week 2 June Session 2 Goodneighbour 3 June Trial 3 Balloon Race 4 	 <p>West Sussex Mediation Service External Newsletter</p> <p>Jumble Trail</p> <p>Issue No: 157 June 2021</p> <p>We are all set to join the Billinghurst Community Jumble Trail on Sunday 4th July between 9.30am and 1.00pm.</p> <p>The staff at Billinghurst Fire Station have kindly agreed to host our stall, which will take place on the off ramp of the Billinghurst Fire Station, with the kiosk (dedicated to the side of the building, ready to respond to calls, if necessary, if the weather is not too hot so we will be under cover).</p> <p>Meet the Crew Manager at the Station, will set the date as a public safety event, so our location will probably be the pick of the bunch. There are then over 10 private addresses signed up to hold stalls on the front gardens/overlooks. There will be a map of all the locations, which are within Billinghurst village and many will be within walking distance of the central car park.</p> <p>Billinghurst Fire Station is located in West Street and the postcode is RH14 9W. Anyone interested in doing the trail just needs to visit the Facebook Page for further details.</p> <p>Anyone besides joining Nick on the stall (or just want an excuse to be near by nice weather in an open air dry fire engine) then do let him know. Also, if you have items to donate that you think might sell well, then we would be happy to take them on the day. Nick won't have room in his car for extra stock. He will always be fully laden with boxes of books etc.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Jumble Trail 1 News 2 Traffic 3 
 <p>West Sussex Mediation Service External Newsletter</p> <p>AGM</p> <p>Issue No: 159 August 2021</p> <p>We are pleased to announce the venue for our 2021 Annual General Meeting which will take place on Thursday 7th October (6.00pm for 6.30pm start).</p> <p>We will be guests of Edes House, a charming Georgian mansion, built at the end of the 17th century for local miller John Edes and his wife Hannah. It now has Grade 1 listed status and has been carefully restored. The house is situated on West Street in the heart of Chichester. It is run by West Sussex County Council.</p> <p>We will publish further details shortly but anyone wishing to attend are invited to notify our office.</p> <p>If Chichester is a bit of a trek for you, perhaps you can share a lift. If you can offer to drop us off, we can pick you up from your contact details, with your approval.</p> <p>Tea, Coffee, Squash and biscuits will be laid on for arrival, but to save on costs we will not be providing further refreshment.</p> <p>We hope to have a raffle at the event and would welcome any prizes to support this. Proceeds will help us offset the hire fee and drinks.</p> <p>Our Annual Report will be published by the event date.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> AGM 1 News 2 More News 3 Free webinar 4 Workplace 5 	 <p>West Sussex Mediation Service External Newsletter</p> <p>AGM Reminder</p> <p>Issue No: 160 September 2021</p> <p>Our 2021 Annual General Meeting is fast approaching. It will take place on Thursday 7th October from 6.00pm for 6.30pm start in Edes House, 27, West Street, Chichester, PO13 2RN. Please do join any of our existing members or anyone who is a personal invitation to the event. Perhaps share a lift with someone? We look forward to being in Chichester to promote WSMS.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Referrals 1 News 2 Case 3 NCVO Facts 4 How to find us 5 AGM 6 	 <p>West Sussex Mediation Service External Newsletter</p> <p>Training Course</p> <p>Issue No: 161 October 2021</p> <p>Our November initial Training Course for new Community Mediators will now take place entirely online, via Zoom, as there are worrying signs regarding infection levels for Covid-19. The safety of our volunteers and staff remains our priority in these circumstances.</p> <p>Ideally we would have liked to conduct a good proportion of the training face to face but we have previously completed a full course online, in October 2020.</p> <p>The one plus point is that we will save the expense of hiring venues for the course and case stress inconvenience to our candidates regarding travelling across county to join sessions. As is often the case, it has been difficult to marry up diaries and first volunteers who are willing and able to give up their time in a concentrated period of time. We also wanted to avoid the busy lead up to Christmas and the disruption to the end of December. We are very grateful to those who have been able to commit. We hope that they enjoy the training.</p> <p>We will be inviting some of our existing mediators to drop in over the period of the course to assist our trainer with roleplay scenarios. It could act as a good refresher for them also.</p> <p>We will introduce our successful candidates in our December Newsletter.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Training 1 Funding 2 AGM 2 Report 3 Vacancy 4
 <p>West Sussex Mediation Service External Newsletter</p> <p>Campaign</p> <p>Issue No: 162 November 2021</p> <p>Do you know a company that could become a Small Business 2021?</p> <p>All they would need to do is fundraise for us through sales of their products or services via the WorkGood link.</p> <p>Small Business 2021 campaign and WorkGood will double donations up to £250 per business, until the match funding pot runs out.</p> <p>By raising much-needed funds, through something they already do, those businesses will enable us to carry on with our important work of resolving conflicts through mediation, across West Sussex.</p> <p>Help make this Christmas magical for our charity – and small businesses that it is good for them too!</p> <p>Also, if you know a business is thinking of adopting a local charity for their 2022 'Charity of the Year', please do put in a good word for us.</p> <p>Learn more here www.workgood.co.uk/small-business-2021</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Campaign 1 Finas Events 2 New recruits 3 In Remembrance 4 Book Friday 4 	 <p>West Sussex Mediation Service External Newsletter</p> <p>Christmas Message</p> <p>Issue No: 163 December 2021</p> <p>Firstly, Season's Greetings to everyone!</p> <p>2021 has proven to be another very challenging year all round due to the ongoing impact of the Covid-19 pandemic. However, whilst WSMS has also experienced its share of challenges, our major funders have continued to support the Charity, which is a real testament to the value of our service. We remain extremely grateful to them for their continued support and encouragement.</p> <p>In the year draws to a close, I would like to express my thanks to all our staff, volunteers, mediators and my fellow Trustees for their adaptability and perseverance over the course of this year. As I highlight in my address to our AGM, our charity is nothing without our people, and the commitment of our core base of staff, mediators and volunteers remains strong, which has been inspiring to see. I am very grateful to everyone for their continued contributions.</p> <p>In particular, I would like to thank everyone for their ongoing flexibility around home working and undertaking mediations online wherever possible. This flexibility really has made, and does make, a difference in the ability to maintain our service provision during this period of uncertainty.</p> <p>Now that the festive season is upon us, I would like to sign off by wishing a happy, healthy and peaceful time, and a prosperous New Year to you all, and to your families.</p> <p>Nicky Neal-Smith Chair</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> News Message 1 News 2 News News 3 News Content 4 News Shopping 6 	 <p>West Sussex Mediation Service External Newsletter</p> <p>Family Mediation Week</p> <p>Issue No: 164 January 2021</p> <p>Family Mediation Week was held between the 17th and 23rd January this year. Organised by the Family Mediation Council, it was an opportunity to raise awareness of family mediation and of the benefits it can bring to separating families. Their aim is to let more people know about the benefits of family mediation and encourage separating couples to think about family mediation as a way of helping them take control, make decisions together and build a positive future for their family. They held various events including online webinars for the public.</p> <p>Family Mediation is one of the services offered by WSMS, thanks to our great family mediators, Heather and Sarah. Since the start of the pandemic we have seen the number of referrals in this area reduce. We haven't got a handle on why that is but there is some evidence that other providers are experiencing the same downturn.</p> <p>It is an important source of revenue for us so it is important to maintain our profile. We are competitively priced.</p> <p>If you have any ideas on where or how to spread the word about this area of our work, do pass them on. We have been revising our website to try to improve the content on Family Mediation and have recently submitted a funding bid to pay for a full review and revamp of our website. We await the outcome.</p> <p>Alongside Family, we also offer Workplace Mediation, which is another area of work where we have seen less referrals in the last year or so. Again we have some great workplace mediators who can take on any matter of workplace dispute, from senior managers/directors level down to conflicts on the 'shop floor'. This is one area where we are very well priced against the competition but still provide the same quality of service that any other organisation does.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Family 1 Retirement 2 News 3 22 in 22 4 
 <p>West Sussex Mediation Service External Newsletter</p> <p>Social Media</p> <p>Issue No: 165 February 2022</p> <p>We do not always have the time to share posts on our various social media channels but here are a few news items that we have featured recently, mainly on our Twitter account, which is @Mediators. We are also on Insta, Facebook & LinkedIn.</p> <p>If you do happen to see any of our posts, please do share them to help increase our exposure and spread the word about mediation and the good work that we do.</p> <p>Nick, our Co-ordinator has adapted the Spock's phrase and says the words, 'should have gone to mediation' on many of his tweets.</p> <p>> A recent study by Bath University found that 56% of young people think that 'humanity is doomed' if wonder if that has gone up since, because of Putin!</p> <p>> Donald's four-year hell over as neighbours ordered to remove fence and pay them £10k. https://t.me/our55clubby</p> <p>> Conventions throughout the land were being themselves for the onslaught of queries with clients wanting to know which boundaries belong to them as fence panels needed to be replaced following Storm Eunice! https://t.me/our55clubby</p> <p>> 'My neighbour keeps blocking up my driveway and I need ambulance access - what can I do to stop it?' https://t.me/our55clubby</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> Social Media 1 News 2 Work Placement 3 Work Placement 4 	 <p>West Sussex Mediation Service External Newsletter</p> <p>Ukraine</p> <p>Issue No: 166 March 2022</p> <p>Our thoughts and prayers are with the people of Ukraine. Let's hope that there will be an end to the war/invasion before too many more innocent civilians, including children, are needlessly killed.</p> <p>There cannot be a harder task for negotiators/mediators to be confronted with. Early on in the conflict, President Zelensky is said to have asked Pope Francis to mediate and things have progressed with Turkey's President, Recep Tayyip Erdogan, taking a lead and negotiators progressing in Istanbul. Whoever takes on the role, or has the better peace to them, we wish them well.</p> <p>External Edition Published for the Founder and Supporters of West Sussex Mediation Service</p> <p>Inside this issue:</p> <ul style="list-style-type: none"> News 1 Year End 2 News 3 Traffic 3 Naah's Ark 4 	<p>You can view all our Newsletters (past and present) on our website:</p> <p>www.wsms.org.uk/news</p> <p>You can subscribe to receive notifications of news items as they go live</p>

Statistics

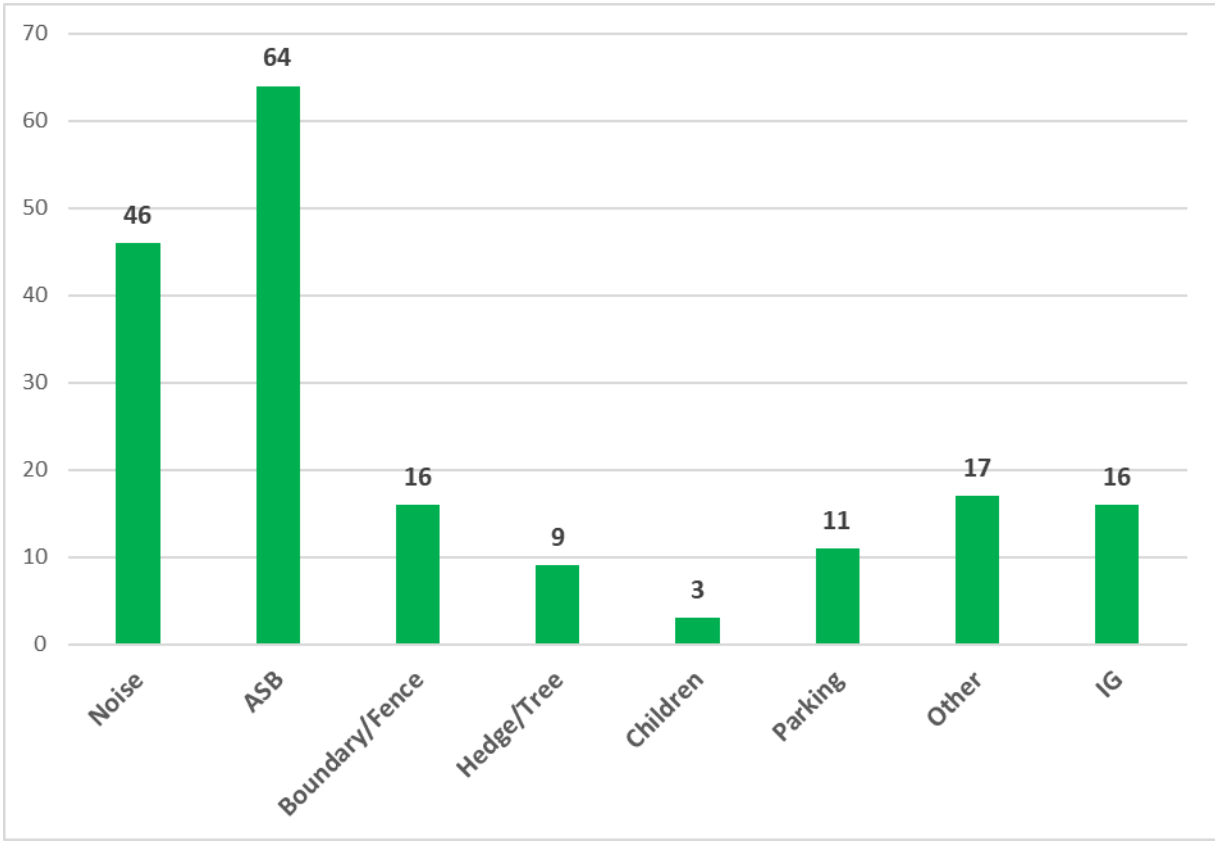
Referral by Local Authority Area (2021/22)



Source of Referrals (2021/22)



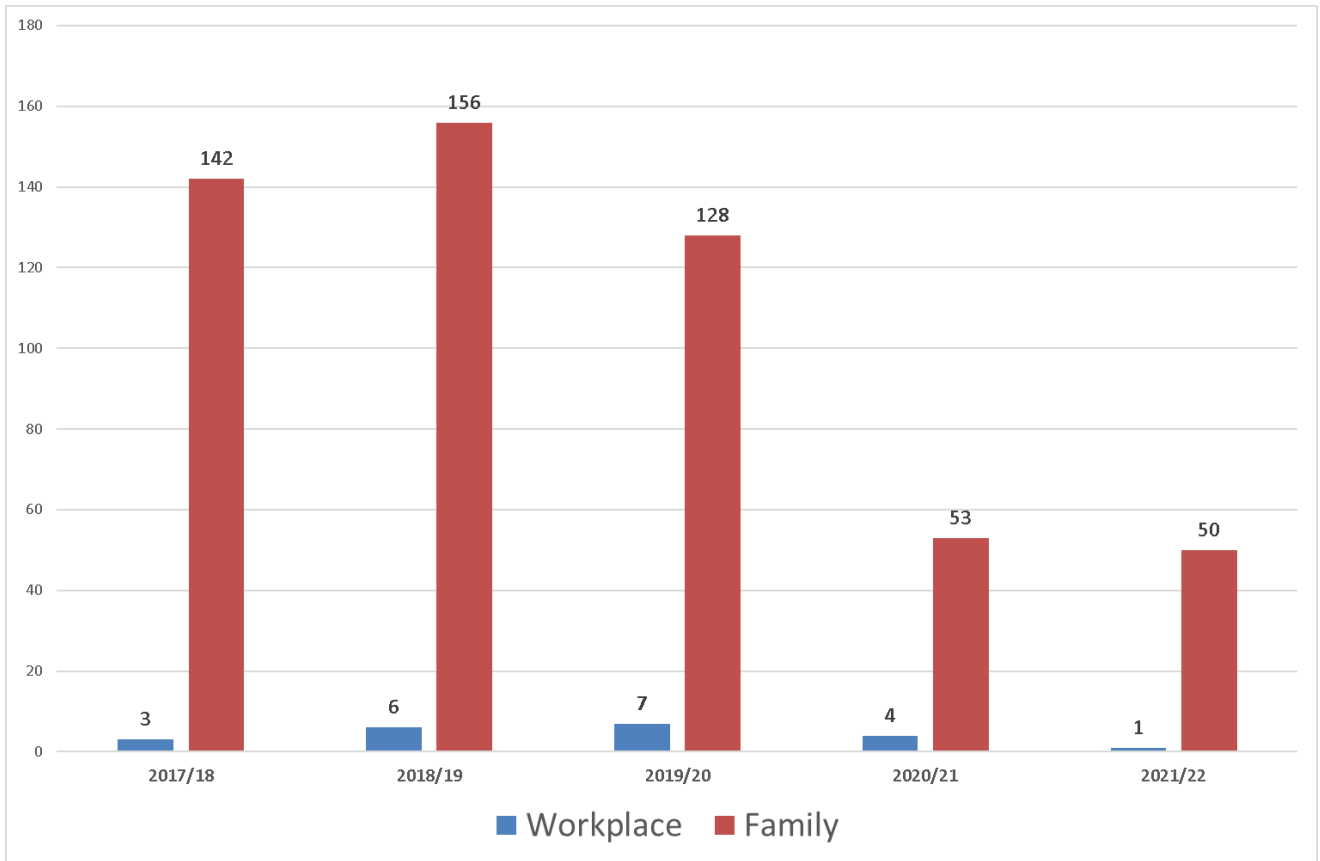
Topics of Referrals (2021/22)



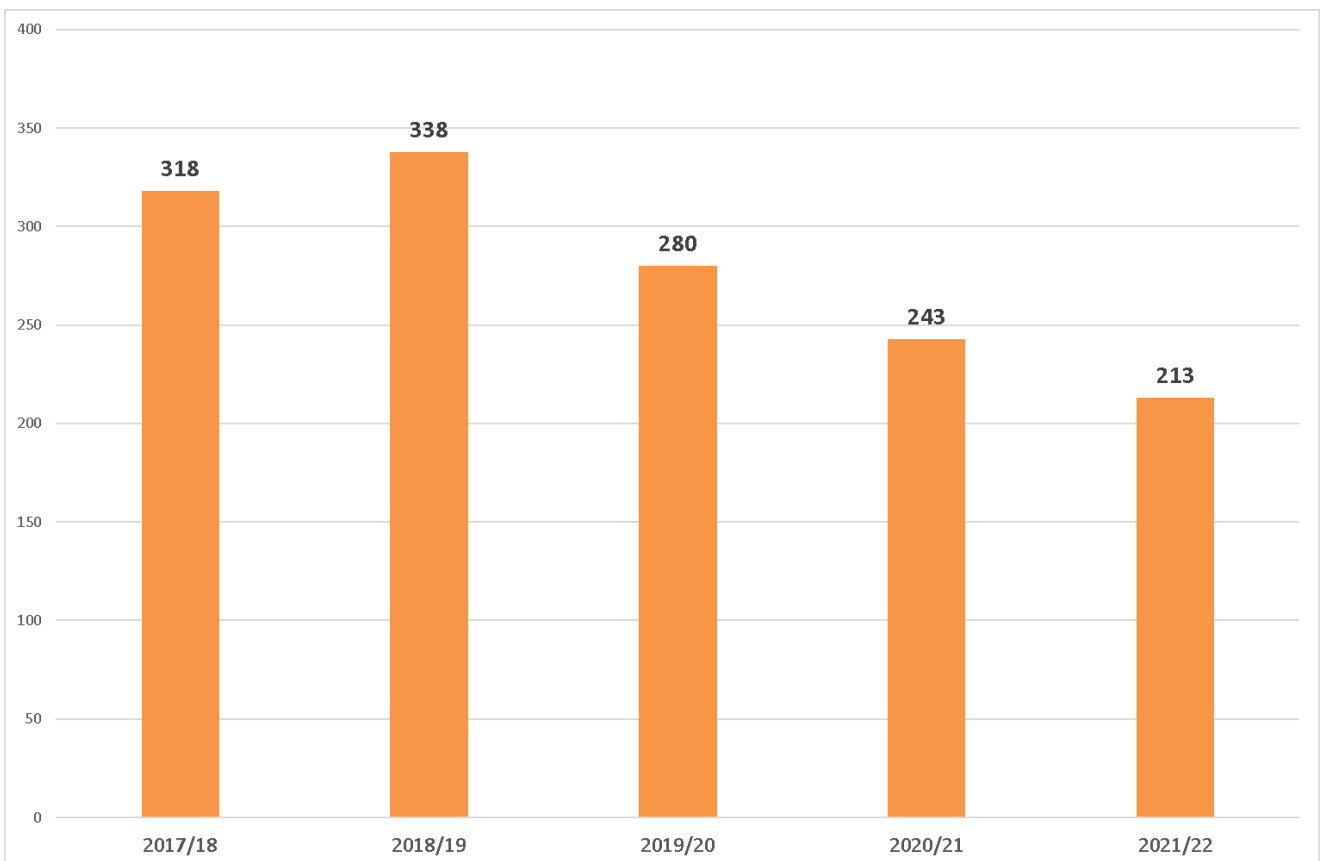
5 year Trend – Fee Earning Mediations



Change in referral numbers – Workplace/Family



Total number of referrals – 5-year trend



Referrals – Breakdown by Area – 1st April 2021 to 31st March 2022

<p>Horsham District –56 (85)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr><td>Horsham</td><td style="text-align: right;">19</td></tr> <tr><td>Ashington</td><td style="text-align: right;">1</td></tr> <tr><td>Barns Green</td><td style="text-align: right;">1</td></tr> <tr><td>Billingshurst</td><td style="text-align: right;">7</td></tr> <tr><td>Broadbridge Heath</td><td style="text-align: right;">3</td></tr> <tr><td>Cow fold</td><td style="text-align: right;">2</td></tr> <tr><td>Henfield</td><td style="text-align: right;">1</td></tr> <tr><td>Kilnwood Vale</td><td style="text-align: right;">1</td></tr> <tr><td>Lower Beeding</td><td style="text-align: right;">1</td></tr> <tr><td>Pulborough</td><td style="text-align: right;">2</td></tr> <tr><td>Rudgwick</td><td style="text-align: right;">1</td></tr> <tr><td>Southwater</td><td style="text-align: right;">6</td></tr> <tr><td>Storrington</td><td style="text-align: right;">1</td></tr> <tr><td>Upper Beeding</td><td style="text-align: right;">2</td></tr> <tr><td>Warnham</td><td style="text-align: right;">5</td></tr> <tr><td>Washington</td><td style="text-align: right;">3</td></tr> </tbody> </table>	Horsham	19	Ashington	1	Barns Green	1	Billingshurst	7	Broadbridge Heath	3	Cow fold	2	Henfield	1	Kilnwood Vale	1	Lower Beeding	1	Pulborough	2	Rudgwick	1	Southwater	6	Storrington	1	Upper Beeding	2	Warnham	5	Washington	3	<p>Mid Sussex - 36 (31)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr><td>Ansty</td><td style="text-align: right;">1</td></tr> <tr><td>Burgess Hill</td><td style="text-align: right;">6</td></tr> <tr><td>Copthorne</td><td style="text-align: right;">1</td></tr> <tr><td>Crawley Down</td><td style="text-align: right;">1</td></tr> <tr><td>East Grinstead</td><td style="text-align: right;">8</td></tr> <tr><td>Hassocks</td><td style="text-align: right;">2</td></tr> <tr><td>Haywards Heath</td><td style="text-align: right;">9</td></tr> <tr><td>Horsted Keynes</td><td style="text-align: right;">1</td></tr> <tr><td>Lindfield</td><td style="text-align: right;">2</td></tr> <tr><td>Poynings</td><td style="text-align: right;">1</td></tr> <tr><td>Rofant</td><td style="text-align: right;">1</td></tr> <tr><td>Turners Hill</td><td style="text-align: right;">1</td></tr> <tr><td>West Hoathly</td><td style="text-align: right;">1</td></tr> <tr><td>Worth</td><td style="text-align: right;">1</td></tr> </tbody> </table>	Ansty	1	Burgess Hill	6	Copthorne	1	Crawley Down	1	East Grinstead	8	Hassocks	2	Haywards Heath	9	Horsted Keynes	1	Lindfield	2	Poynings	1	Rofant	1	Turners Hill	1	West Hoathly	1	Worth	1
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WEST SUSSEX MEDIATION SERVICE
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2022

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
INCOMING RESOURCES				
Adur Homes	2,500	-	2,500	-
Arun District Council	-	-	-	1,000
Bersted Parish Council	-	-	-	100
Broadbridge Heath Parish Council	-	-	-	200
Clarion Housing	3,400	-	3,400	3,400
Chichester City Council	500	-	500	-
Crawley Borough Council (Community Grant)	1,800	-	1,800	3,000
East Preston Parish Council	200	-	200	200
Horsham District Council	4,000	-	4,000	4,000
Hurstpierpoint & Sayers Common P. Council	-	-	-	150
Lindfield Rural Parish Council	200	-	200	100
Mid-Sussex D. Council (Community Grant)	-	-	-	3,000
North Horsham Parish Council	-	-	-	600
Pagham Parish Council	-	-	-	100
Police Property Act Fund	-	5,000	5,000	-
Pulborough Parish Council	-	-	-	200
Raven Housing Trust	2,500	-	2,500	-
Saxon Weald Housing Association	3,000	-	3,000	3,000
Selsey Town Council	200	-	200	-
Southern Housing Group	2,000	-	2,000	-
Sussex Police & Crime Commissioner*	28,238	-	28,238	11,550
Worthing Homes	4,250	-	4,250	3,000
Yapton Parish Council	-	-	-	100
*Includes Q.4 payment for 2021				
Charitable Trusts/Foundations/Corporate				
Allen Lane Foundation	-	-	-	4,000
Arnold Clark Automotive	1,000	-	1,000	-
Awards For All (Covid-19 Emergency Funding)	-	-	-	8,553
East Grinstead Common Good Fund	750	-	750	-
Ecclesiastical (Movement for Good)	-	-	-	1,000
Henry Smith Charity	5,000	-	5,000	10,000
High Sheriff Charity Fund	500	-	500	-
Longley Trust	-	-	-	600
Neighbourly Foundation	400	-	400	-
People's Postcode Trust	-	-	-	3,000
Sussex Community Foundation	-	-	-	625
Tesco Bags for Help (Covid-19 Funding)	-	-	-	500
Carried forward:	60,438	5,000	65,438	61,978

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Brought forward:	60,438	5,000	65,438	61,978
 Other Income				
Fundraising	3,001	-	3,001	3,909
Donations	1,678	-	1,678	2,469
Paid mediation	9,155	-	9,155	16,230
Other paid work	1,225	-	1,225	450
Training	100	-	100	-
Room hire	577	-	577	-
Bank interest	5	-	5	21
Total income	76,179	5,000	81,179	85,057
 RESOURCES EXPENDED				
Fundraising costs	30	-	30	40
Staff costs (note 2)	58,702	4,000	62,702	64,421
Rent/Rates	10,220	-	10,220	10,098
Telephone	1,546	139	1,685	1,557
Computer/IT	1,489	-	1,489	634
Advertising	272	-	272	100
Printing, postage and stationery	371	-	371	1,051
Insurance	988	-	988	928
Training/CPD	820	2,000	2,820	4,720
Mediator/staff expenses	1,521	-	1,521	648
Room hire	115	-	115	-
Membership and subscriptions	3,631	-	3,631	4,605
Sundry	423	150	573	250
Depreciation	427	-	427	700
Total expenditure	80,555	6,289	86,844	89,752
Net movement in funds before transfers	(4,376)	(1,289)	(5,665)	(4,695)
Funds brought forward	41,214	4,450	45,664	50,360
Fund balances carried forward	36,838	3,161	39,999	45,664

WEST SUSSEX MEDIATION SERVICE

BALANCE SHEET

YEAR ENDED 31 MARCH 2022

	Notes	£	2022 £	£	2021 £
FIXED ASSETS					
Tangible fixed assets	3		427		854
CURRENT ASSETS					
Bank account		1,570		3,754	
Reserve account		38,001		41,001	
PayPal account		1		-	
Cash		-		55	
Prepaid expenses		-		-	
		<u>39,572</u>		<u>44,810</u>	
CURRENT LIABILITIES					
Grants received in advance		-		-	
		<u>-</u>		<u>-</u>	
NET CURRENT ASSETS					
			39,572		44,810
TOTAL ASSETS LESS CURRENT LIABILITIES					
			<u>39,999</u>		<u>45,664</u>
FUNDS					
Unrestricted	5		36,838		41,214
Restricted	6		3,161		4,450
			<u>39,999</u>		<u>45,664</u>

No expenses were paid to members of the management committee in respect of committee work.

The accounts were approved by the trustees on 21st July 2022 and signed on their behalf by

N. Neal-Smith
Chair

S. Cunningham
Treasurer



**West Sussex
High Sheriff Fund**



**Our thanks go to all our funders,
friends and supporters**